

Minneapolis, Minnesota • April 11-14, 2012

**Our World
Our Future**

**& THE NATIONAL SERVICE-LEARNING CONFERENCE®
YOUTHRIVE PEACEJAM LEADERSHIP CONFERENCE**

nylc™

**Youthrive
PeaceJam**
CHANGE STARTS HERE PeaceJam.org

Affinity Meeting Request Form

Space is available during Our World, Our Future at the Hilton Minneapolis and the Minneapolis Convention Center. Applicants are responsible for all food and beverage orders placed with the facility; audiovisual orders placed through the official conference audiovisual company; labor for room re-set; and payment for all services ordered.

Following application approval and receipt of payment in full, you will receive an email confirmation with room location, facility contact information, and a contact for audio-visual equipment.

Hours of Availability

Wednesday, April 116:00 a.m.-3:00 p.m. and 8:00 p.m.-10:00 p.m.
Thursday, April 126:00 a.m.-8:30 a.m. and 6:00 p.m.-10:00 p.m.
Friday, April 136:00 a.m.-8:30 a.m. and 6:00 p.m.-10:00 p.m.
Saturday, April 14contact NYLC for more information

Date and Time Selection

Please provide first and second date and time choices for your affinity meeting. If your first choice is not available, we will make every effort to assign your meeting to your second choice.

Please visit www.nylc.org/conference for complete schedule.

First Choice

Date: _____ Start Time: _____ End Time: _____ No. of Attendees: _____

Second Choice

Date: _____ Start Time: _____ End Time: _____ No. of Attendees: _____

Please check if you **do not** want your meeting listed in the conference e-blast or on the conference website. If box is not marked, your meeting will be listed in a special e-blast.

Meetings **will not** be listed in the conference program guide. It is the responsibility of the organization sponsoring the meeting to promote the meeting to potential attendees. Meeting rooms will be set in rounds with one podium and two six-foot skirted tables at the front of the room and one six-foot skirted table in the rear of the room. Alterations to the conference room set will be at the expense of the applicant.

Please also complete the second page of this form.

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Please complete and return both pages of this form, via mail or fax, by March 9, 2012.

Complete this form in its entirety. Separate forms are required for each additional meeting request.

Organization: _____

Contact Person: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____

Email: _____

Room option:

___ \$150 Sm/Med Room (1-65 people) per room, per day

___ \$200 Lg/Xlg Room (66-250 people) per room, per day

Payment option:

___ I have enclosed a check (payable to National Youth Leadership Council).

___ Please bill my credit card.

___ VISA ___ MasterCard ___ American Express

Card Number: _____

Security Code: _____ Expiration Date: _____

Name of cardholder: _____

Signature: _____

NYLC reserves the right to review and approve any organization requesting space for an affinity meeting. All cancellations are subject to a \$25 processing fee. To receive a refund, cancellations must be received by NYLC by March 23, 2012. **Refunds will not be given after March 23, 2012.**

For questions or to request additional information on the conference, visit www.nylc.org/conference or contact us at nslc@nylc.org or call (800) 366-6952.

Please return completed form and payment to:

National Youth Leadership Council
Attention: Finance
1667 Snelling Avenue North, Suite D300
Saint Paul, MN 55108
Fax: (651) 631-2955